

County of Jefferson

Office of the Purchasing Department
Historic Court House
195 Arsenal Street
Watertown, New York 13601-2565
Phone: 315-785-3077
Fax: 315-785-7591



Email Addresses:

marks@co.jefferson.ny.us
karind@co.jefferson.ny.us
avisg@co.jefferson.ny.us
amccracken@co.jefferson.ny.us

Buyers
Karin Dorr

Director
Mark Sachetti, CPPB

Sr. Account Clerk
Avis Gilmore
Account Clerk Typist
Amanda McCracken

NOTICE OF AWARD

September 4, 2018

ATTN: MR. CARMEN FLITT
HOMEMAKERS OF WESTERN NY INC
DBA CAREGIVERS
LIBERTY BUILDING
210 COURT STREET
WATERTOWN NY 13601

RFP#18-05

NAME: HOME CARE SERVICES FOR JEFFERSON COUNTY PUBLIC HEALTH

CONTRACT PERIOD: January 1, 2019 – December 31, 2021 with the option to extend the contract for two (2) additional years upon agreement of both parties.

Dear Mr. Flitt,

I am pleased to inform you that your Proposal submitted for the solicitation referenced has been accepted based on full compliance with the specifications, terms and conditions included in the RFP.

A. The following documents are required before a Contract/Purchase Order is issued:

- Insurance Certificate - Commercial General Liability, Business Automobile Liability, Professional Liability
- Proof of New York State Disability/Worker's Compensation
- W-9 Tax Form and Vendor Information Form (Attached)
- Other: Please note that Jefferson County must be listed on your Insurance certificates as an additional insured as noted in the RFP document under Insurance Requirements.

The contract is being awarded to both providers who submitted a response to the RFP and services will be contracted with the appropriate provider on an as-needed basis by the Jefferson County Public Health Department.

If you have any questions regarding this notice of award please call the Jefferson County Purchasing Department.

Sincerely,

Mark Sachetti, Purchasing Director
C: Department, Auditor, Bid File

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NOTICE OF AWARD

September 4, 2018

ATTN: MR. CHRISTOPHER EMERSON
U.S. CARE SYSTEMS INC
2614 GENESEE STREET
UTICA NY 13502

RFP#18-05

NAME: HOME CARE SERVICES FOR JEFFERSON COUNTY PUBLIC HEALTH

CONTRACT PERIOD: January 1, 2019 – December 21, 2021 with the option to extend the contract for two (2) additional years upon agreement of both parties.

Dear Mr. Emerson,

I am pleased to inform you that your Proposal submitted for the solicitation referenced has been accepted based on full compliance with the specifications, terms and conditions included in the RFP.

A. The following documents are required before a Contract/Purchase Order is issued:

- W-9 Tax Form and Vendor Information Form (Attached)

The contract is being awarded to both providers who submitted a response to the RFP and services will be contracted with the appropriate provider on an as-needed basis by the Jefferson County Public Health Department.

If you have any questions regarding this notice of award please call the Jefferson County Purchasing Department.

Sincerely,

Mark Sachetti, Purchasing Director
C: Department, Auditor, Bid File